

PARK ISLAND HOCKEY TURF – Covid 19 Alert Level 2



12 noon 13th August – midnight 15th August

Hazard/Risk Register							
Hazard	Risk	Risk Score (Native)	Type of Control	Hazard Controls	Risk Score (with controls)	Reviewed; Date	Reviewed; Date
<p>General Level 2 – Gatherings must be restricted to 100 people training as of 12th August and this will be revised by NZ Govt 14th August. Tracing: All people training must register with the NZ Covid tracing app and scan themselves into the facilities prior to training.</p>							
General							
Tracing of people	Infect Humanistic Pandemic	Extreme	Minimise AC	Download the NZ Covid Tracing App and all people attending team trainings are to check in using the app	High	20 June 2020	13 August 2020
Contamination Inside Pavilion Cleaning	Serious Harm Infect Humanistic Pandemic	Extreme	Minimise PPE AC	<p>Work alongside the Cleaning Contractor to notate a cleaning plan outlying the areas to be cleaned and the regularity of this.</p> <p>Ensure the Cleaning Contractor have PPE worn as per their Companies guidelines and Covid 19 effective cleaning products.</p> <p>Ensure Safe daily thorough cleaning procedures are implemented to all change rooms, toilets and all door handles.</p> <p>Cleaning Contractors entry and exit from the building will be noted on the Security system to enable tracing.</p> <p>Cleaning Contractors will complete a thorough clean and disinfect of the interior of the Pavilion prior to staff returning.</p>	High	13 th May 2020	13 August 2020
Contamination Inside of Pavilion Restricted personnel	Serious Harm Infect Humanistic Pandemic	Extreme	Isolate PPE AC EC	<p>Access to inside the pavilion will be restricted to HBHA staff and cleaning contractors only.</p> <p>PPE is to be worn prior to entering the building (gloves)</p> <p>The water controls boxes are to locked and only opened and operated by HBHA staff.</p>	High	13 th May 2020	13 th August 2020

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		Extreme		<p>Staff are encouraged to download the Covid Register NZ so they are able to log in their movements.</p> <p>If a person cleaner or staff are sick they must not enter the facility.</p>			
Toilets for Public access	<p>Serious harm Inattention to safety Infect others Humanistic Pandemic</p>	Extreme	<p>Minimise PPE AC</p>	<p>No drink bottles nor food nor used mouth guards are to be brought into the change rooms during this time.</p> <p>Public will have access to the soap and hand driers situated in the toilets.</p> <p>Cleaning Contractors to monitor the supplies of this and top up when required.</p> <p>Cleaners to take caution when disposing of the rubbish bags. Ensure all rubbish bags are sealed prior to leaving the change rooms to dispose of these in the wheelie bins provided outside.</p>	High	13 th May 2020	13 th August 2020
Personnel exposed to refuse/surfaces	<p>Serious Harm Inattention to safety Infection Humanistic Pandemic</p>	Extreme	<p>Minimise PPE AC</p>	<p>In the situation where staff are required to clean surfaces disposable gloves must be worn at all times and an approved cleaning agent and disposable cleaning cloths are to be used.</p> <p>Goals posts and other such equipment is to be sprayed down each day.</p> <p>The rubbish claw and a bucket are to be used in the case of having to uplift any rubbish found on site and the claw and bucket disinfected after use.</p> <p>Wash hands for 20 seconds with soap and dry.</p>	High	13 th May 2020	13 th August 2020
				<p>Cleaning company will oversee the spraying of all handrails, corridor and surfaces on a regular basis.</p>			
HBHA Personnel							
Office staff exposed to infection	<p>Social Distance Inattention to safety Infection</p>	Extreme	<p>Minimise PPE AC</p>	<p>Ensure staff remain at a 1m distance when working in the office.</p>	High	13 th May 2020	13 th August 2020

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	Disease Humanistic Pandemic			<p>If a staff member is unwell at all then they are to remain at home.</p> <p>Ensure washing of hands is a regular regime.</p> <p>Spray work surfaces at the end of each day with disinfectant.</p> <p>Ensure staff wear gloves when handling any equipment and dispose of these in the wheelie bins outside when finished.</p> <p>If staff are required to disinfect dug outs, bins and taps ensure disposable gloves are worn.</p> <p>Workplace Plan created and implemented with weekly revising. Team to hold meetings are frequently as needed.</p>			
Competitions/ Training crowding	Infection Injury Humanistic Pandemic	Extreme		All hockey turf venues will be operational for team trainings only and timing will be paramount in order to ensure distancing and lessen exposure to players.	High	13 th May 2020	13 th August 2020
Facility							
Spread of Covid 19	Infection Humanistic Pandemic	Extreme		<p>Risk Register and SOP will be sent to all explaining Hockey at Level 2 - 13th August.</p> <p>Clubs/Schools will be sent clear information on Level 2</p> <p>Care must be taken to avoid interacting at communal points such as entries and car parks.</p> <p>Posters will be displayed around the turf promoting hand hygiene.</p> <p>No spectators are allowed inside the facility and if people are standing outside of the fence watching then they must maintain a 2m distance from people outside of their bubble.</p>	High	13 th May 2020	13 th August 2020

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				If there is a case where the 2m distance has been breached the team delegate from the team they are watching will ask for contact details to add them to the tracing register.			
Players and Equipment							
Tracing of infection	Infection Humanistic Pandemic	Extreme	Isolate	Ensure all players have registered with the NZ Covid 19 tracing app. If the team training involves minors we as the Coach of each team to collate the contact details of the players of their team for tracing purposes. School to have one point of contact and this person is to have a comprehensive record of their players with them at all times and to check in those who attend trainings/games.	Low	13 th May 2020	13 th August 2020
Injury and risk to players	Crushing Bruising Broken bones Abrasions & Lacerations Death All risks	High	Eliminate	Teams are to ensure they carry a team first aid kit at all times while at the turf and ensure all PPE they require is with them.	Low	13 th May 2020	13 th August 2020
Infection between players	Sharing of equipment	Extreme	Eliminate PPE	All players are to bring their own equipment, sticks, mouthguards, drink bottle, hand sanitizer, whistle etc. If any player is unwell then they must stay home. Do not share any equipment with another player. Disinfect all your personal hockey equipment before and after use including match balls. Wash and dry all equipment before and after training and only one person is to collect gear off the turf after training. If teams move goal's they are to ensure this is done with gloves on and return the goals to the correct location when finished.	High	13 th May 2020	13 th August 2020

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				Teams are to exit the turf and facility immediately after their training/games.			
Rubbish/hazards	Contamination Humanistic Pandemic	Extreme	Eliminate PPE	Good practice rule will be “What you take in you take out” including all rubbish. There are Council bins in the Car Park to dispose of your rubbish. The Club contact must site check the dug outs and turf prior to leaving and take any rubbish/equipment with them.	High	13 th May 2020	13 th August 2020
Crowding	Infection Humanistic Pandemic	Extreme	Isolate AC	All scheduled games are cancelled during this lockdown period with team training's only. Players to complete their training in their bubble and then leave immediately post training. There will no spectators inside of the facility.	High	13 th May 2020	13 th August 2020
Medical Emergency	Untreated injuries Uncontrolled bleeding Loss of consciousness Drowning All Risks	High	Minimise	All teams are to have first aid kits with them. Public to notify management if there has been an accident or use any products from the first aid kit Any injuries requiring first aid should be logged using the incident form available online on our website under the H & S section. Refer to Health and Safety manual for full incident procedure	Low	13 th May 2020	13 th August 2020

Mitre 10 Sports Park have supplied their H & S separately and this will be communicated to all teams and staff.

The above hazards are by no mean an exhaustive list and we suggest that you should always ensure you are using the latest guidelines and safety instructions by visiting the Worksafe website at <http://www.business.govt.nz/worksafe>

Risk Rating Table

	Seriousness			
Likelihood	Negligible (no injuries)	Minor/Moderate (first aid/medical)	High (extensive injuries)	Catastrophic (fatalities)

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Very likely	High	Extreme	Extreme	Extreme
Likely	Moderate	High	Extreme	Extreme
Possible	Low	High	Extreme	Extreme
Unlikely	Low	Moderate	High	Extreme
Very Unlikely (rare)	Low	Moderate	High	High

Controls

- Sub Substitute
- Iso Isolate
- PC Prevent Contact
- EC Engineering Controls
- AC Administrative Controls
- PPE Personal Protective Equipment

Sport NZ Guidelines at Alert Level 2